

This form is to add or change spending and viewing authorities of foundation funds. You will receive an email once the authority updates are completed. Please print this form, obtain necessary signatures, scan it and email it to biographicalrecords@nufoundation.org. Direct questions to Tina Barnes at tina.barnes@nufoundation.org or 402-458-1123.

Name of the person to have authority: _____

Title: _____ NU ID: _____

Campus/College/Dept.: _____

Campus Telephone: _____ Campus Email: _____

Signature: _____

Request type: Spending authority Viewing authority Remove authority Maintain current authority and add funds as requested below

To help assure the proper authority is being updated for this person, please select all that apply from the options below.

The individual listed above will need:

Access to the NU Foundation Funds Online (NUFFO) system in Ali CRM.

Primary Authority – this replaces the previous primary signature authority held by (name and title): _____.

Designated Spending Authority – this extends duplicated spending authority held by the primary authority: (name and title): _____.

Designated Viewing Authority – this extends viewing authority of funds held by the primary authority: (name and title): _____.

Specific Fund Authority – this provides spending or viewing authority on a specific fund(s) based on the request type noted above. List the fund numbers below or attach a list:

Authorized by (supervisor's name): _____

Signature: _____

Title: _____ Date: _____

Campus Email: _____